

Whether your wedding is an extravagant gala or an intimate celebration, the graceful New England-style architecture at All Souls will provide an elegant setting for your special day.

You may hold your ceremony in the serenity of our Sanctuary, the comfort of our Chapel, or the glory of our Garden.

We also have delightful reception spaces. You can have a lavish affair in the grand Emerson Hall, a charming soiree in the Garden, or a cozy fire-side gathering in the President's Room.



simplywhitephoto.com

One of our ministers can help you select a ceremony most suited to your beliefs and taste, which can then be customized with music selections provided by our talented organist or pianist.

COMPLETE RULES AND REGULATIONS GOVERNING THE RENTAL OF ALL SOULS' FACILITIES WILL BE INCLUDED ON YOUR CONTRACT

The church is available for rental, by pre-arrangement, 10:00am to 11:00pm Monday – Saturday. ALL EVENTS MUST END BY 11:00 PM. The custodial charge for use of the church facilities *after* 11:00 pm is at a rate of **\$200.00 PER HOUR** or any part of an hour.

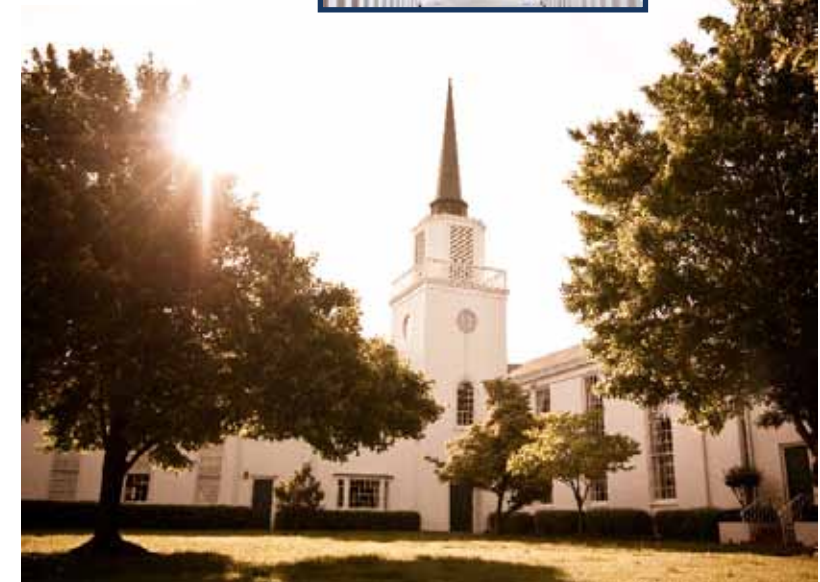
- Outside ministers / officiants require prior approval from Senior Minister.
- Outside musicians / vocalists require prior approval from Music Director.
- Recorded music is not permitted in Sanctuary or Chapel. LIVE MUSIC ONLY
- Outside religious symbols, icons, or displays are not permitted in the Church.
- Flowers in the Sanctuary or Chapel are limited to a single arrangement on the chancel table. (This does not apply to attendant bouquets or boutonnieres.)
ARTIFICIAL FLOWERS ARE NOT PERMITTED IN THE SANCTUARY OR CHAPEL
- Pew bows are permitted on the family pews only.
- No item shall be affixed to Church property with tape, nails, staples etc.
- To preserve quality, flash pictures are not permitted during the ceremony, and video cameras may only be set up in the balcony.
- Flower petals, rice, birdseed, confetti, glitter, bubbles, sparklers or other fire-works are not allowed in the building, on the grounds, or in parking lot.
- No Church furniture, fixtures, equipment or displays may be moved without prior approval.
- Receptions must be catered by an All Souls approved caterer.
- Wine, champagne, and bottled / canned beer may be served at receptions. No hard liquor and no kegs.
- Wedding party, guests and caterers must remain within rented areas
- Children should not ever be left unattended in any area of the Church. Childcare is available for an additional fee.
- All Souls is not responsible for lost or stolen items.
- 30 to 60 days before the wedding, the Bride and Groom or their designee must attend a pre-wedding meeting with the Wedding Liaison to review plans, ensure that the above rules and regulations are being followed, and to adjust rental fees for any changes in the expected number of guests or anticipated facilities usage.
- Party must agree to indemnify and hold harmless All Souls Unitarian Church from and against all claims arising out of and related to the wedding and reception.

All Souls
LOVE IS THE SPIRIT

YOUR WEDDING

AT

All Souls
LOVE IS THE SPIRIT



WWW.ALLSOULSCHURCH.ORG

2952 S. PEORIA AVE. TULSA, OK 74114
918.743.2363

WWW.ALLSOULSCHURCH.ORG

THE CEREMONY

THE RECEPTION

OTHER APPLICABLE FEES

When you book All Souls Unitarian Church for your wedding ceremony, you also receive the spacious Thoreau Lounge for the bridal party, a separate room for the groomsmen, and the Garden for photos at no extra charge.

THE SANCTUARY
(Seats 400 guests)
\$1000

THE CHAPEL
(Seats 60 guests)
\$400

THE GARDEN
(Up to 75 guests)
\$750
plus increased custodial fee

EMERSON HALL
(Up to 100 guests)
\$1000

EMERSON HALL
(Over 100 guests)
\$1200

THE GARDEN
(Up to 75 guests only)
\$1500
plus increased custodial fee

PRESIDENT'S ROOM
(80 to 100 guests)
\$400
Fireplace in Oct-Feb

Emerson Hall seats approximately 120 with a dance floor, and includes the adjacent Alliance Room for your buffet. There is a full stage for live entertainment or DJ and a Steinway Grand available for an additional \$100. (Outside musicians require approval from our Music Director.) Wine, champagne, and bottled or canned beer may be served. All Souls will provide and set up available tables and chairs. Additional tables should be rented in-
d e p e n -

CUSTODIAL FEE
Wedding only \$125 - \$225
With Reception for up to 100 guests \$250 - \$450
With Reception for over 100 guests \$350 - \$450
After 11:00 pm \$200 per hour

WEDDING LIAISON
Wedding only \$150
With Reception \$250

SECURITY DEPOSIT*
Wedding only \$500
With Reception \$800

*Security deposits are refunded after the event, provided all obligations have been met. If there are further charges for extra facilities used, that amount will be deducted from the security deposit. The bride and groom are financially responsible for any and all damages and the cost of repair of such damages will be deducted from the security deposit before the balance is refunded.

The outlined costs do not include Minister's or Musician's fees.

Monies are fully refundable if the event is cancelled more than 120 days prior to scheduled date and will be prorated if less than 120 days in advance.

The Security Deposit and 1/2 the rental fees are due at the time the contract is signed. Remaining balance is due three weeks prior to the wedding date.



Sanctuary



Chapel

Garden



Emerson Hall

All Souls
LOVE IS THE SPIRIT